

Belpre Farmers' Market
515 Blennerhassett Ave
Belpre, OH 45714

2024 Season Market Rules

1.0 INTRODUCTION

1.1 Welcome

Belpre Farmers' Market is an outlet for local produced foods and products.

The Market is intended to give growers and producers of goods and consumers an opportunity to deal directly with each other, rather than through third parties.

The Market provides an outlet for the growers or producers of all sizes.

Thank you for making Belpre Farmers' Market a success! As a seller, or a shopper, we welcome your participation in the Market and hope to see you there often.

1.2 Rules Booklet

This Rules Booklet contains the rules of the Belpre Farmers' Market as of the date of publication. Changes to the rules may be made at times. Any questions, comments, or concerns may be directed to members of the Board and/or the Market Manager.

1.3 Founding Goals

Belpre Farmers' Market, Inc. is an Ohio Non-Profit organization,

Our **Purpose** is to bring local, sustainable, food options to the community for the health of families.

Our **Mission** is to provide an outlet, and support, for local farmers so they can continue to provide healthy foods for our community. We aim to encourage kids (our future), and educate them, in agricultural activities so they can provide a future of health for generations to come. This will be done in a fun, entertaining environment, on a farm overlooking the Ohio River, with activities for all ages to make this event like no other in the area. This is more than just a market; this is a weekly family event for the entire family.

2.0 MEMBERSHIP REQUIREMENTS

2.1 Membership Duties and Privileges

2.1.1 Eligibility Any individual whose products are in compliance with Market rules and guidelines who wishes to participate in the Market is eligible to become a Member and vend at the Market. If membership is terminated due to rule violation(s), however, any subsequent application by that former Member must be approved by a two-thirds vote of the Market's Board of Directors.

2.1.2 How to Become a Member or Maintain Membership To become a Member or to maintain membership, a person must submit a completed "Application for Membership" form with copies of all current, applicable licenses and permits. It will be the applicant's responsibility to find out which licenses and permits are required to meet state and local laws, ordinances, regulations, and labeling. All information submitted on an Application for Membership must be truthful and accurate.

Members who vend at the Market must have available for inspection at each Market by the Market Manager or the public any licenses or permits required for any product(s) they sell. This is in addition to providing copies of licenses and permits with their initial application.

A Member must be 18 years of age, or, if a Member is made up of partners, a partner at least 18 years of age must be present at each Market in order for the Member to vend at the Market. If a 18-year old or older Member/co-Member is not present, the would-be vendors will not be allowed to set up and if already set up, they will have to pack up and leave the Market immediately.

All vendors must show courtesy and respect to all other vendors and customers. Behavior that is bullying, threatening, abusive or harassing shall constitute a violation of market rules.

Absolutely no political speech/display, hot topic items, or discrimination will be tolerated.

There will be a junior market for vendors age 12-18. This market will not be every weekend. If approved vendors under the age of 18 can join an adult at their booth.

2.2 Rules for All Vendors

2.2.1 Producer Only

Members may sell only those products they themselves helped to produce. The sale of any goods not grown or produced by the seller, the reselling of goods, or the sale of goods that have been traded or bartered for is not permitted. All sellers must abide by and all products must comply with all applicable federal, state, and local regulations. Goods must be local (within 100 mile radius of Belpre, OH). Exceptions may be made on a case-by-case in the event a vendor wishes to bring goods from out of the area that are not available more local; (ex: seafood/citrus fruits/fruit-produce not available here...etc), however such goods must adhere to all federal, state and local laws, ordinances, regulations, and labeling.

2.2.2 Prohibited Items

The sale of hobby ware, clothing, and animals is prohibited except for promotional items for your own local farm/business. The Market Manager is empowered to interpret the existing Market rules and to approve or disapprove products of craft-like nature. Brand Names Products, which are processed and sold under a brand name other than the vendor's own, are not allowed.

2.2.3 Pets

Sellers must not bring pets into the Market for health and safety reasons. The sale or giving away of animals is prohibited at the market.

2.2.4 Documentation

Documentation of a product's legitimacy must be submitted upon request.

2.2.5 Insurance

Sellers are encouraged to carry their own personal liability and product liability insurance. In no way is Belpre Farmers' Market, Doc's on the River, or the venue owner liable in any way for the actions, or goods, of any vendor or participants. Please provide a copy of any vendor insurance with your application.

2.2.6 Noise - Fumes

No loud or disturbing noises shall be made or action taken on the grounds which will interfere with the rights, comfort or convenience of other vendors or the public. No vendor shall play, or allow to be played any radio or other sound instrument at a sound level, which may annoy or disturb other vendors. The running of any gasoline or diesel motors or engines, including all vehicles, is not permitted. No fires, charcoal grills, or propane heaters are permitted. Generators needed for product stabilization are permitted.

2.2.7 Parking -Vehicles

All vehicles are to be parked in designated areas. After setup please be mindful of your customers and allow the closer spots to be reserved for their use. Any vehicle needed for display can begin set up one hour prior to the market and will need to be parked in vendor area prior to 15 minutes before the start of the market and must not move, in any circumstance, until 15 minutes after the market ends. Under no circumstance shall a vehicle be moving in the vendor area during the market. No vehicles with known fluid leaks are permitted in the vendor area.

2.2.8 Vendor Setup – Take down

Vendor setup location will be assigned and vendors signed up to be permanent will be placed first. Vendors must provide their own tables, chairs, canopies, etc. Setup can begin one hour before market start unless prior approval is given to setup earlier. Any setup later will be on a case-by-case and must approved by the market manager, but would be in an outlying portion of the vendor area. Canopies must be secured within 15 minutes prior to the start of

the market. Absolutely no tailgate sales will be permitted. All walkways will be clear and unobstructed. Vendors must remove all products, tables, chairs, canopies and trash upon market end. Any items or trash left may result in suspension from future markets.

2.2.9 Signage - Labeling - Pricing

Each vendor must display a sign with producer's name and location. Products must be properly labeled and prices must be clearly displayed. Although we do not set pricing no under pricing will be tolerated. It is discouraged to sell below 20% of retail value and it will not be tolerated to sell below wholesale prices. No bad products to be sold. Poor quality and overripe produce must be labeled as such and can be sold at a discounted price.

2.2.10 Smoking

Smoking in any form by anyone in the market area is prohibited. If you wish to smoke please go 20 feet beyond the perimeter of the market area to do so. Do not discard cigarette butts on the property. If you do leave the market area to smoke you are encouraged to wash your hands before returning.

2.2.11 Children

Children under the age of 15 must be accompanied by an adult.

2.2.12 Junior Market

There will be a junior market for participants aged 12-18. (Under age 12 would need case-by-case permission from the Market manager.) Vendors would still need to fill out an application and abide by the market rules. An area will be set up for them and they would not need their own tables/canopies or chairs. There will be an assistant market manager available in this area to monitor and assist with market exchanges/sales so these vendors would not have to have their own cash boxes but they are encouraged to.

2.2.13 Membership Agreement

All vendors who wish to sell in the Market will complete an "Application" prior to selling in the Market and be accepted as a vendor. This approved application must be on hand by the vendor upon setup each week and will constitute an agreement between sellers and the Market to abide by the rules and Board decisions. Only what is approved on the application will be allowed to be sold at the market. Any variances of such must be approved prior to the market by the market manager.

2.2.14 Termination of Membership

Non-adherence to the rules will result in a write up the first offense and termination the second offense. Level of offense can be a factor in this and the market manager reserves the write to terminate on the first offense.

Other

Market Cash/Coins

There will be market cash, or coins, available for purchase at the market table. This is intended to encourage donations, gift certificates, and also a way for attendees to purchase with credit/debit without each vendor needing to offer such payment method. It is not required by vendors to accept these but it would be encouraged as they can be exchanged for 100% exchange rate by check from Belpre Farmers' Market. It is also intended to allow SNAP benefits to be accepted and if so these will be labeled as such for eligible items only.

Non-Profit Setups

There will be an allowance for non-profits to set up tables or provide information to be displayed at the market table. There will be no cost for this but these may be limited based on number of overall vendors.

Sponsor Setups

There is a very limited availability for sponsors to setup tables. Please see levels of sponsorship for more information on this.

Food Trucks

Food/beverage trucks will be accepted but limited. These limitations will likely be setup on a rotation. Please fill out a vendor form for acceptance.

Vendor Fees

Other markets charge application and setup fees. We are trying to operate on sponsorships only. In this quest we are not asking for vendor fees for this season. Please keep in mind our goal to operate without fees and consider donating and/or becoming a market sponsor. This is not required and will not be monitored but is greatly appreciated. Thank you. Food trucks will be charged a small fee for each setup.

The market rules are subject to change as needed by the market manager and/or board of directors.

Finalized March 17, 2024